

**NUT FCT WING CO-OPERATIVE SOCIETY LIMITED ELECTORAL
COMMITTEE (ELCOM)**

ELECTION INTO THE CO-OP. MGT COMMITTEE(CMC)-2024.

THE NITTY-GRITTY YOU NEED TO KNOW.

With reference to Byelaws Section 9, Subsection: 13-14 as amended at 11th AGM in august, 2022 which vest the power to determine the formula of zoning and rotation to the co-operative management committee (CMC), sequel to the above section, the CMC met on the 1st of March, 2024 and resolved in the tabular form as follows:

S/NO:	POST	ZONE	SCHOOL
1	PRESIDENT	A	SECONDARY
2	VICE-PRESIDENT	B	PRIMARY
3	TREASURER	C	PRIMARY
4	FINANCIAL SECRETARY	D	SECONDARY

NB:

- 1. NOTE THAT ONLY ASPIRANTS FROM THE ZONES AS RESOLVED ABOVE CAN BE WELCOME.**
- 2. NOMINATION FORMS SHALL BE SOLD TO INTERESTED CANDIDATES FROM WEDNESDAY 6TH MARCH, 2024 TO FRIDAY 8TH MARCH, 2024.**

3. ALL COMPLETED APPLICATION FORMS SHALL BE SUBMITTED TO THE COOPERATIVE ELCOM NOT LATER THAN 5:00PM ON FRIDAY THE 8TH OF MARCH, 2024.

4. ALL ELECTORATES MUST PRESENT THEIR MEMBERSHIP PASSBOOK BEFORE THEY ARE ALLOWED TO VOTE ON THE DAY OF THE AGM BEING THE 23RD OF MARCH, 2024.

RULES/GUIDELINES

1. An aspirant must be a registered and contributing member of the Society.
2. All aspirants seeking for any position **MUST NOT** be an existing executive member to any other Co-operative Society and vice-versa.
3. An aspirant must have been a member for a period of not less than four (4) years.
4. An aspirant contesting for the position of **PRESIDENT** must have served as a member of the co-operative management committee.
5. A contestant must be of proven integrity.
6. A contestant must have at least five (5) years to retirement from service.
7. The Chief Registrar of Cooperatives, Abuja or his Representative(s) shall be the Returning Officer in conjunction with the electoral committee members.
8. A contestant must not be incapacitated by any reason of insanity or any related disability.

9. In the event of any pandemic or epidemic, all protocols guiding such must be observed.
10. An aspirant to any elective office shall collect a nomination form from the Cooperative ELCOM which shall be returned within 3 days for all the post(s).
11. An aspirant to any elective office shall collect a nomination form with a non-refundable fee of N80,000.00 for the post of PRESIDENT, N60,000.00 for the post of VICE-PRESIDENT, N50,000.00 for the post of Treasurer and N40,000.00 for the post of Financial Secretary which shall be paid into NUT FCT WING CO-OPERATIVE ACCOUNT WITH UNITY BANK.
12. The election shall be conducted into the following offices; PRESIDENT, VICE-PRESIDENT, TREASURER AND FINANCIAL SECRETARY.
13. The principle of zoning and rotation of post shall be considered among branches, primary schools and post primary schools, and formula to be democratically decided by the management committee.
14. The zoning formula adopted by the committee is as follows:

ZONE-A	ZONE-B	ZONE-C	ZONE-D
ABAJI	KWALI	MUNICIPAL	BWARI
YABA	KUJE	KARSHI	KUBWA
RUBOCHI	GWAGWALADA	JIWA	ZUBA
KWAITA	NUT-FCT-STAFF	-	-

1. An aspirant shall be nominated by two (2) GUARANTORS who are co-operators for at least 5years from his or her area of primary assignment and duly endorsed by his or her school principal, head teacher, etcetera.

ELIGIBILITY TO CONTEST

1. An aspirant MUST be a registered member of NUT-FCT-WING MULTI-PURPOSE CO-OPERATIVE SOCIETY LIMITED.
2. An aspirant's appointment must have been confirmed by his/her employer.
3. An aspirant MUST present two 2 guarantors who must be co-operators for not less-than 5years and must be on GL/14 and above.
4. An aspirant shall present evidence of payment for the purchase of application form.
5. All completed application forms shall be submitted to the cooperative ELCOM within a specified period of time scheduled by the ELCOM.
6. An aspirant into any post MUST have a minimum qualification of NCE/ND.

ELECTION ACCREDITATION

1. Accreditation and voting shall run simultaneously
2. Voting shall be conducted in a hall under tight security.
3. Accreditation shall be carried out using comprehensive voters register.

4. Each voter shall present his/her passbook bearing his/her name, coop. registration number and passport for accreditation which shall be tendered at the point of voting.
5. There shall be stamping of the voter's membership passbooks after voting.

VOTING PROCEDURES

At the STIPULATED time, the Presiding Officer shall:

1. Declare the Polling Unit open for accreditation and voting;
2. Allow voters into the Polling Unit in an orderly queue;
3. Introduce the poll officials, polling agents and observers present;
4. Separate the queue between men and women and avoid mingling of both sexes.
5. Create a separate queue for PWDs; and
6. Explain the accreditation and voting procedures to all present
7. After every voter on the queue has voted, the Presiding Officer shall declare voting closed.
8. At the close of voting, the Presiding Officer shall:
 - (i) Cross-check the scores systematically.
 - (ii) Print the scores of the candidates in figures, in the appropriate form series; and fill the form, paste a copy conspicuously which is mandatory and failure to do so may amount to dereliction of duty.

VOTING ELIGIBILITY

Any cooperator whose name does not appear on the voters' register is not eligible to vote, this can be as a result of any or all of the following:

1. Withdrawal of membership done before 1st January of the next year.
2. Membership registration done in a new year preceding the AGM of the previous year.
3. A member incapacitated by reason of insanity, ill-health etcetera.
4. A member who does not present his/her membership passbook.

VOTING SYSTEM

1. All elections shall be decided by a simple majority of vote of members present, voting shall be by electronic system and each member shall have one vote only. Note that the provision of the Co-operative Acts and the Byelaws stipulate that, every co-operator has a voting right.
2. All election shall be by electronic voting system.
3. A candidate shall be declared duly elected if he is returned unopposed or if he scores a simple majority votes over his opponent(s).
4. In case of a tie, there shall be a cross-checking of scores and if the tie is sustained, such situation shall be resolved by a toss of coin.
5. The winner shall be the candidate who chooses the side of the coin that faces upwards after the toss.
6. There shall not be voting by proxy.